

LEA VILLAGE HALL MANAGEMENT COMMITTEE
CHILD AND VULNERABLE ADULT SAFEGUARDING POLICY

*This policy defines how Lea Village Hall operates to safeguard children,
young people and adults at risk of abuse or neglect.*

Purpose This statement of policy and procedures applies to users of, and activities in, Lea Village Hall and any ancillary activities, which are the responsibility of Lea Village Hall Management Committee.

Definitions This policy is in place to protect all children and vulnerable adults regardless of gender, ethnicity, disability, sexuality, religion or faith. The welfare of the child or vulnerable adult is paramount and is the responsibility of everyone. All children and vulnerable adults have the right to protection from abuse, whether physical, verbal, sexual, bullying, exclusion or neglect.

Persons Affected All people associated with the village hall and its use have a responsibility for the safeguarding of children and vulnerable adults.

Policy Principles Safeguarding is everyone's responsibility. All suspicions and allegations of abuse must be reported to the relevant internal and external authorities and dealt with swiftly and appropriately.

Procedures

Any photographs or recordings of children/vulnerable adults should only be taken with the person's consent and parents'/carers' permission.

The Management Committee will endeavour to keep the premises safe for use.

No member of the trustees, outside contractors, hirers or volunteers will have unsupervised access to children or vulnerable adults unless in possession of appropriate clearance such as DBS.

The Management Committee will ensure that all hirers/users of the hall are aware that any safeguarding of children or vulnerable adults is the responsibility of the hirers.

The Management Committee will ensure that all hirers of the hall have signed a hiring agreement. This will require all hirers who wish to use the hall for activities which include children and adults at risk, other than for hire for private parties arranged for invited friends and family, to produce a copy of their Safeguarding Policy and evidence that they have carried out relevant checks through the Disclosure and Barring Service (DBS).

Hirers need to be aware that facilities such as the toilets might be shared with other groups and users and that appropriate supervision/arrangements should be made.

The Management Committee will ensure that hirers are made aware of their obligations under the Licensing Act 2003 to ensure that alcohol is not sold to those under the age of 18 and that no children may be admitted to films when they are below the age classification for the film or show. No gambling or entertainment of an adult or sexual nature shall be permitted on the premises.

Acceptance of the village hall safeguarding policy is part of the agreed contract taken out on hiring the hall.

The following member of the Lea Village Hall Management Committee is appointed responsible for child and adult at risk safeguarding matters: **Mrs Di Brice**. This person has responsibility for reporting concerns that arise, as a matter of urgency, to the relevant safeguarding agency.

A copy of this policy is available on the village hall website and will be displayed for the attention of all on the hall noticeboard.

CONTACT DETAILS

LVHMC Safeguarding Officer	Di Brice	01989 750403
Herefordshire Safeguarding Children	Multiagency Safeguarding Hub	01432 260800
Herefordshire Council website	https://www.herefordshire.gov.uk/	Out of hours 01905 768020
Herefordshire Safeguarding Adults	Safeguarding@herefordshire.gov.uk	01432 260715
		Out of Hours 0330 123 9309
NSPCC Helpline		0808 800 5000
Childline		0800 1111